**Rahul Sharma**  
Associate Systems Analyst  
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An enthusiastic, hard-working and self-motivated professional looking for an opportunity to work in Business Analyst roles.

**Career Abstract**

* **Two and half years** of IT industry experience encompassing a wide range of skills Pre-Sales, Requirement Gathering, Reporting and other Business Analyst role.
* Well versed with the Software Development Life Cycle, including analysis, design, development, testing and implementations of software application.
* Worked on enhancement and implementation projects
* Experience in creating pivots, charts, scorecards and reports on Excel and Tableau
* Ability to design and deploy visualizations with drill down and drop down menu option and using calculations, parameters in Tableau
* Diploma in Software Testing
* Experience working in Windows, LINUX environments
* Exposure to Oracle Apps.
* Strong interpersonal skills with demonstrable verbal and written communications to manage effective work relationships with all levels of end users and technical resources, Client and stakeholders
* Excellent communication skills; Good problem solving skills, Quick learner; Self-motivated; Team player; Strong attention to detail.

**Skills**

**Primary Skills:** MS Excel, Oracle Apps, Tableau, MS Access, HP ALM

**Secondary Skills:** Linux, SQL, Manual Testing, Functional Testing, QlikView, JIRA

**Professional Experience**

**Fidelity Investments - Bangalore, IN Oct 2015 – Till Date**

**Role:** Business Analyst

**Tools:** Oracle AB 12.1, Oracle AR 12.1, Tableau, MS Access, MS Excel, Oracle 10g, HP ALM

**Responsibilities**:

* Perform requirements gathering and requirement analysis.
* Review, create, and document business and technical process flows.
* Engage with client to understand their current business processes and objectives, to help match specific solution capabilities and operational standards to the goals.
* Involved in creating Business Requirement Documents (BRD) and develop Project Scope, Define Objectives and Constraints for a given project
* Collaborate with Solutions Architects and Developers for feasibility and contribute to the solution implementation and assist in authoring architecture documentation.
* Work with various stakeholders to establish non-functional requirements.
* Create test scenarios and perform User Acceptance Testing.
* Experience and good knowledge of MS Access and proficient with SQL.
* Understanding of SDLC (Water fall and Agile) for Large scale product implementation
* Working closely with technical team to provide solutions as per the delivery schedule and standards.
* Detailed and complex analysis of information and provides recommendations to address and resolve business issues for client.
* Perform Gap Analysis and Audits to provide advice to internal business groups on process improvement projects by analysing business process flows and identifying changes.

**Capgemini India Pvt. Ltd. - Bangalore, IN Oct 2013 – Oct 2015**

**Role:** Consultant

**Tools:** MS Excel, Tableau, SharePoint, MS Power Point, QlikView

**Responsibilities:**

* Involved in the design, development, and implementation of Knowledge Management (KM) strategies
* Deploying information management and content management strategies and experience.
* As a part of Global Alliance team involved in analysing business processes, interviewed stakeholders to develop knowledge management programs.
* Conducting research and harvesting information from proposals, internal portals, external portals, surveys and other external sites
* Tracking site usage and creating Analytics reports
* Coordinating with Marketing and Operations teams to obtain and distribute content
* Responsible for processes and practices supporting the flow of information
* Experience in primary research and secondary research, where from creating to reporting the survey outcome and providing insights.
* Formatting reports in Excel and assisting the client with their Excel reports
* Creating extensive pivot table and graph development experiences
* Creating and managing end-to-end sites using SharePoint 2010
* Harvesting knowledge from references and assets, and archiving them for future use

**Awards:** Spot Award – In recognition of exceptional commitment & contribution in the engagement – December 2014, February 2015 & April 2015

**Educational Qualification**

**Centre for Development and Advance Computing (CDAC), Bangalore** – PG-DITISS – 2013

**Edista Testing Institute (ETI), Bangalore** – Diploma in Software Testing – 2012

**Visvesvarya Technological University, Belgaum** – BE in Information Science and Engineering – 2012

**K.N.E.T PU College, Bangalore** – 12th Standard – 2008

**Army Public School, Dagshai** – 10th Standard – 2006